

HOW TO CREATE A NEW TEAM FOR AN ORGANIZATION THAT IS ALREADY REGISTERED

1. Would you like to: Create a team Join a team No, thank you

2. Which type of team do you want to create? Organization team Individual team

3. Does your Organization has already been created? (If you are not sure, select yes and type your organization's name.) Yes No

4. Organization search

acme cor

Type in your Organization's name, results will auto-populate directly below search field

Showing 1 to 5 of 5 entries (filtered from 37 total entries)

| Name | Address | |
|------------------|-------------------|--------|
| Acme Corp | 9 W Hubbard St | Select |
| Acme Corporation | 1234 Main Street | Select |
| Acme Corporation | 1234 Main Street | Select |
| Acme Corporation | 1234 West Main St | Select |

5. "Select" your Organization

6. Team Creation Form

Creating team for Organization: Acme Corporation

* Team name: Engineering Rides

Type of security: Public

Type of security options: Public, Security with key

Type in your Team name

Choose if Team Members will need a password when they join your team. "Public" will let anyone join. "Security with key" will let you choose a password, all team members will need this password to join the team.

7. Continue

8. This registrant has been joined to a team:

| | |
|----------------------|-------------------|
| Team's name: | Engineering Rides |
| Organization's name: | Acme Corporation |
| Role: | Captain |

Continue

You've successfully created a new team! Select "continue" to finish your individual registration.

CANCEL