

REGISTER AN ORGANIZATION & CREATE A TEAM

1. Would you like to join a team?

2. Create a team Join a team No, thank you

Select "Create a team"

Which type of team do you want to create?

Company team Individual team

Select "Company team"

Continue

1. test seven

Participation Type:	Free
Free Registration	
Processing Fee	\$0.00
Participant Total:	\$0.00
Current total cost is:	\$0.00

3. Does your company already has a team?

Yes No

Select "No"

4. Company Creation Form

* Company name: Acme Corporation

* Company address: 1234 West Main St

* Company phone: 123-456-7893

of employees: 567

Type of company: For Profits

Save this company

Continue

Current total cost is: \$0.00

Enter the TOTAL # of employees in your company. Not just your department or location

Enter your company name in its full, proper form

Use the main Chicago HQ office if you have multiple locations

Use your number, HR's, or HQ's number (we communicate using the email you created an account with, this is just a back-up)

Select your company's sector from the drop-down menu

Save your company!

5.

Team Creation Form

Creating team for company: **Acme Corporation**

* Team name:

Type of security:

Save your team!

Enter your team name (this is the name you will give to your team members for them to search and join)

Choose if Team Members will need a password when they join your team. "Public" will let anyone join. "Security with key" will let you choose a password; all team members will need this password to join the team.

Current total cost is: **\$0.00**

6.

CREATE/JOIN A COMPANY/TEAM

This registrant has been joined to a team:

Team's name: **Accounting Counts!**

Company's name: **Acme Corporation**

Role: **Captain**

You've successfully registered your team! Finish your individual registration by selecting "continue" and then go recruit some team members!

1. test five

Participation Type:	Free
Free Registration	
Processing Fee	\$0.00
Participant Total:	\$0.00

Current total cost is: **\$0.00**